

SMITHVILLE BOARD OF ALDERMEN REGULAR SESSION

December 2, 2025 7:00 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 7:09 p.m. following the work session. A quorum of the Board was present: Marv Atkins, Kelly Kobylski, Melissa Wilson, Dan Hartman, Leeah Stone and Chelsea Dana.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Jack Hendrix, Chief Lockridge and Linda Drummond.

City Attorneys present: Padraic Corcoran and Jackson Auer.

2. Pledge of Allegiance lead by Mayor Boley

3. Consent Agenda

- **Minutes**

- November 18, 2025, Board of Aldermen Work Session Minutes.
- November 18, 2025, Board of Aldermen Regular Session Minutes.

- **Resolution 1530, Agreement with Piper Sandler and Company**

A Resolution authorizing and directing the Mayor to enter into an agreement with Piper Sandler and Company for City Financial Services.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. City Administrator's Report

Cynthia Wagner noted Public Works Director Chuck Soules would present an update regarding the City's response to the recent weather event.

Chuck explained that every weather event is different. Staff evaluates conditions such as timing, temperature, recent weather, expected accumulation, duration, staffing, and available equipment. This storm followed a holiday. Due to position vacancies crews were and short staffed. This was the first storm for street crews to use parks staff for assistance. Due to staffing levels, utility staff also assisted. Work began at 6:00 a.m. with salting and treating hills, bridges, and known trouble spots. Plowing began around 10:00 a.m. No pre-treatment was possible due to rain over the weekend, which would have washed it away. Crews worked until about 7:30 p.m. and felt roads were in good shape. The sunshine and traffic helped.

Chuck noted that the next day, staff held a debriefing to review the process, especially with three new drivers and utility crews assisting. They discussed improving route efficiency, helping each other, clearing cul-de-sacs, and dealing with obstacles like cars, mailboxes, and trash cans which was especially challenging since it was trash day.

Chuck explained that salt is ineffective below 15 degrees, so placement and timing matter. Residents are encouraged to move vehicles and trash cans off streets to help plow trucks maneuver safely. The crews are operating large trucks under difficult conditions, navigating obstacles while clearing curb-to-curb without damaging property. The City prioritizes major roads, school routes, and collectors before neighborhoods. Chuck noted that residents need to be patient with crews. With 110 miles of roadway to maintain it takes crews time to get to all of the streets. Chuck noted that staff does appreciate feedback from the community because it helps refine operation for future events.

Cynthia acknowledged the Parks Department for their new role in winter response, noting this is their first year assisting and that having three park's employees as new drivers was very helpful. Cynthia emphasized that while staff do their best during snow events, accidents such as damaged mailboxes can happen. Residents are encouraged to report issues so they can be resolved.

Alderman Hartman recognized the Police Department for navigating difficult situations and helping residents during the recent storm, stressing the teamwork between departments through shared communication networks that help identify and address problem areas.

Cynthia provided an update on staffing. A conditional offer has been accepted for a finance analyst position, interviews are underway for park maintenance and street maintenance roles, and scheduling is in progress for GIS/IT tech interviews. Recruitment for police officers is ongoing, with a new recruit recently completing the academy and being sworn in.

Cynthia noted the Citizen Satisfaction Survey has already received 396 responses, exceeding the target required for statistical significance. A final reminder will be posted encouraging residents wishing to respond to complete the survey before the cutoff next Wednesday. Analysis will begin next week.

Cynthia noted the upcoming City Hall holiday closures on December 25 and 26 and January 1 and 2. She also noted upcoming Board meetings canceled in 2026 due to scheduling conflicts with the Missouri Municipal League Conferences, February 17 and September 15 and the Election Day observance November 3, noting that the cancelled September meeting will likely be rescheduled later in the month to set the property tax rate.

ORDINANCES & RESOLUTIONS

5. Bill No. 3089-25, Final Plat – Richardson Street Plaza – 2nd Reading

Alderman Atkins moved to approve Bill No. 3089-25, approving the final plat for Richardson Street Plaza located in the City of Smithville, Missouri. 2nd reading by title only. Alderman Hartman seconded the motion.

No discussion

Upon roll call vote:

Alderman Stone - Aye, Alderman Wilson - Aye, Alderman Dana – Aye,

Alderman Hartman - Aye, Alderman Atkins – Aye, Alderman Kobylski – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3089-25 approved.

6. Bill No. 3090-25, Rezoning and Plat Approval 13616 North Virginia Avenue – 2nd Reading

Alderman Atkins moved to approve Bill No. 3090-25, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri and approving a plat entitled Umholtz Homestead. 2nd reading by title only. Alderman Hartman seconded the motion.

No discussion

Upon roll call vote:

Alderman Kobylski - Aye, Alderman Hartman - Aye, Alderman Wilson – Aye,
Alderman Stone - Aye, Alderman Atkins – Aye, Alderman Dana – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3090-25 approved.

7. Resolution 1531, Turbidity Meters Purchase

Alderman Atkins moved to approve Resolution 1531, approving the quote from HACH for the purchase of turbidity meters for the Water Treatment Plant. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1531 approved.

OTHER MATTERS BEFORE THE BOARD

8. Public Comment

None.

9. New Business from the Floor

Alderman Dana requested discussion of downtown parking at a future work session.

Alderman Shipley agreed.

Mayor Boley asked staff to add it to a future work session.

10. Adjourn

Alderman Hartman moved to adjourn. Alderman Wilson seconded the motion.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the meeting adjourned at 7:26 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor